



LAURITZEN  
GARDENS

100 Bancroft Street  
Omaha, NE 68108  
[www.lauritzengardens.org](http://www.lauritzengardens.org)

## Adult Group Excursion Information Packet

### HOURS

- Open daily 9 a.m. to 5 p.m. except Thanksgiving Day, Christmas Day and New Year's Day
- Open until 8 p.m. on Mondays and Tuesdays from mid-May to mid-September
- Please check the website for exact hours of visitation

### SELF-GUIDED EXCURSION

- Available to groups of **30 or more guests**  
(admissions must be prepaid in full as one payment to qualify)
- All group excursions are self-guided
- The group's escort/organizer determines the length of the group's visit

### ADMISSION

- The group discount is \$3 off the current, full-price admission rate for adults. Please visit our website for pricing. [https://www.lauritzengardens.org/Visit/Hours and Admission/](https://www.lauritzengardens.org/Visit/Hours%20and%20Admission/)
- For charter groups, complimentary admission is offered for one motorcoach/bus driver and one escort per motorcoach/bus, if applicable.
- Payment for admissions must be made in full at least five (5) days prior to the group's arrival. Payment for group excursions is by credit card only or hand-delivered check made payable to Lauritzen Gardens (mailed cash/checks not accepted).
- Final attendance numbers will be determined at the time of payment. **Please note a group will be charged for a minimum of 30 admissions even if the group size falls below this minimum threshold.**
- No full or partial refunds are given once payment has been submitted unless your excursion is cancelled by the garden due to inclement weather.

### TRAM TOURS

Narrated tram tours of the garden are available seasonally. The tours last roughly 50 minutes. Open-air trams provide overhead coverage, run rain or shine, and are only cancelled in case of thunder and/or lightning. Groups should plan to arrive at the garden at least 30 minutes prior to the tram's departure.

The public tram is \$5 per person regardless of membership status. Each tram accommodates only 20 people, including one wheelchair.

Public tram departure times and information:

- April
  - Friday (availability varies): 9:30 a.m.; 10:30 a.m.; 11:30 a.m., 12:30 p.m.; 1:30 p.m.; 2:30 p.m.; 3:30 p.m.
  - Saturday & Sunday: 9:30 a.m.; 10 a.m.; 10:30 a.m.; 11 a.m.; 11:30 a.m., 12 p.m.; 12:30 p.m.; 1 p.m.; 1:30 p.m.; 2 p.m.; 2:30 p.m.; 3 p.m.; 3:30 p.m.; 4 p.m.
  - Nonrefundable tram tickets may be reserved if payment is made five (5) days in advance of the arrival date (blackout dates may apply). If not reserved, guests may purchase tickets at the front desk on a first-come, first-served basis. Tram tickets may only be reserved if booked in conjunction with a paid group excursion of 30 or more guests.
  
- May through October
  - Monday – Friday: 9:30 a.m.; 10:30 a.m.; 11:30 a.m., 12:30 p.m.; 1:30 p.m.; 2:30 p.m.; 3:30 p.m.
  - Saturday – Sunday: 9:30 a.m.; 10 a.m.; 10:30 a.m.; 11 a.m.; 11:30 a.m., 12 p.m.; 12:30 p.m.; 1 p.m.; 1:30 p.m.; 2 p.m.; 2:30 p.m.; 3 p.m.; 3:30 p.m.; 4 p.m.
  - Monday and Tuesday, from mid-May to mid-Sept., 4:30 p.m. and 5:30 p.m. also are available
  - Nonrefundable tram tickets may be reserved if payment is made five (5) days in advance of the arrival date (blackout dates may apply). If not reserved, guests may purchase tickets at the front desk on a first-come, first-served basis. Tram tickets may only be reserved if booked in conjunction with a paid group excursion of 30 or more guests.

### **GROUP LUNCH OPTIONS**

The Conagra Café is located inside the visitor and education center at Lauritzen Gardens. The hours of operation are 10 a.m. to 2 p.m. daily. Unless picnicking in designated areas (see below), groups planning on eating at the garden must reserve and purchase boxed lunches by directly contacting Abraham Catering at (402) 331-6610. Please notify us if your group plans to eat at the garden so we may arrange appropriate seating.

### **PERSONAL FOOD/DRINK**

Outside food and beverages (other than bottled water) are not allowed. The café seating area is designated for non-group guests who purchase their food or drink from the café.

Space to picnic is available at Kenefick Park and in the picnic area in front of the Visitor and Education Center; however, no tables or chairs are available at Kenefick Park. Please note that Kenefick Park is across the parking garden and requires uphill walking (via a ramp at the southwest end of the parking lot) or walking up a set of stone stairs.

## PARKING AND UNLOADING/LOADING

- Motorcoach/bus parking is available on the east end of the parking lot.
- **Due to safety regulations, passengers on motorcoaches/buses must unload/load in bus parking area and may not unload/load in the circle drive in front of the visitor and education center**
- Walking distance from the bus parking area to the entrance of the visitor and education center is roughly 300 feet
- Visitors arriving by car may park in regular visitor parking
- Parking is free
- Upon arrival, please check-in at the front desk

## FINDING LAURITZEN GARDENS From Interstate 80:

Take the 13th Street exit north to Bancroft Street. Turn right (east) onto Bancroft Street and continue eastbound through a residential area until you reach the Visitor and Education Center at Lauritzen Gardens.

## From Downtown Omaha:

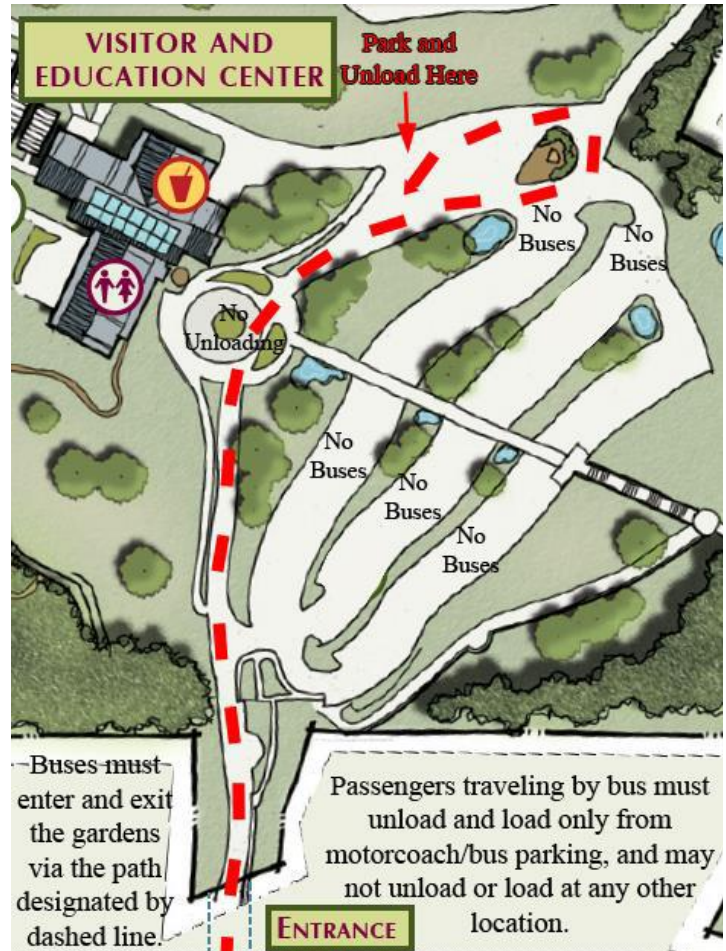
From the Greater Omaha Convention and Visitors Bureau visitor center at 10th and Farnam Street in the Old Market, follow 10th Street south to Bancroft Street. Turn left (east) onto Bancroft and continue eastbound through a residential area until you reach the visitor and education center at Lauritzen Gardens.

## PHOTOGRAPHY CONSENT

Unless Lauritzen Gardens is notified in writing in advance about specific guests not consenting to being photographed, registration serves as consent that guests may be photographed and that such photos may be used in garden publications and promotional materials.

## CANCELLATION, RESCHEDULING AND UPDATES TO GROUP EXCURSIONS

In case of severe inclement weather such as lightning, hail, tornados or blizzards, group excursions will be cancelled by the garden. In the event your excursion is cancelled by the garden due to weather, you will receive a full refund. Should your excursion be cancelled



by a representative for your group, a refund will not be provided. The garden may, at its discretion, allow your group to reschedule during the same calendar year.

Any requests to reschedule and/or change the details of your excursion (such as attendance figures, tram rides, lunches, etc.) must be made in writing no later than two weeks prior to the group's arrival date. If the garden approves your requests, you will receive an updated confirmation. Your requests are not considered official if or until you receive an updated confirmation. Verbal or written/typed conversation does not guarantee that the requests have been accepted.

## **ETIQUETTE**

For the enjoyment of others and the protection of the garden, we thank you for following these simple guidelines:

- Stay with your group at all times. We ask accompanying adults to do their part in ensuring a safe and enjoyable trip for all participants.
- Outside food is not allowed on garden grounds, including the café. Coolers and picnicking on garden grounds is not permitted, except in designated areas.
- Respect each other as well as other visitors. No pushing, shoving or abuse (including verbal) of any kind will be permitted.
- View and smell flowers, fruits, leaves and seeds, but please leave them for others to enjoy.
- View the trees, walls, sculptures and fountains, but please do not climb on them.
- Lauritzen Gardens is not a park. We do not allow jogging, running, bicycles, sleds, skateboards, scooters, roller blades, or recreational toys such as Frisbees or kites.
- Please avoid loud voices and noises. Honor the garden's silence and solitude.
- For your safety, please do not walk on the curbs. Kindly stay on the paths and sidewalks and out of water features.

## **LAURITZEN GARDENS CONTACT INFORMATION –**

[Lauritzen Gardens](#)

402-346-4002, EXT. 250 or PRESS "0"

## **EMERGENCY CONTACT NUMBERS**

### **If injury is life-threatening:**

- Call 911
- Inform the 911 operator that you are at Lauritzen Gardens, 100 Bancroft Street
- Inform the garden's main number that you have called 911
  - Call (402) 346-4002
  - Press the number "0" for operator when you get the recording
  - This step will help garden staff prepare for emergency personnel

### **If injury is not life-threatening:**

- Seek the assistance of the nearest garden staff member
- If no staff member is close at hand, call the garden's main number to request assistance
  - Call (402) 346-4002

- Press the number "0" for operator when you get the recording
- Tell the operator where you are in the garden
- Describe the emergency
- This step will help garden staff to prepare for emergency personnel

**QUESTIONS OR UPDATES WHILE ENROUTE:**

(402) 346-4002, ext. 250 (visitor and education center front desk)

**To book an adult group or charter excursion, please contact Tamie Sawaged at [t.sawaged@omahabotanicalgardens.org](mailto:t.sawaged@omahabotanicalgardens.org) or call (402) 346-4002, ext. 252.**

[Upcoming Events and Exhibits at Lauritzen Gardens](#)